IATA MEMBERSHIP

APPLICATION PROCEDURE AND FEES
2024

ELIGIBILITY

The rules regulating the criteria for IATA membership are contained within the [Articles of Association](), primarily Article V.   IATA Membership with full rights and privileges may only be obtained after;

- IATA Operational Safety Audit (IOSA) registration
- An administrative review by the Membership Department
- Payment of annual membership dues

What is the IATA Operational Safety Audit (IOSA)?

The IATA Operational Safety Audit (IOSA) is an internationally accepted evaluation system designed to assess the operational   management and control systems of an airline.

IOSA has been designed to help airlines share audit resources and reduce the overall number of audits performed. Airlines   enjoy significant cost savings through these reductions as well as a wide range of additional benefits, including:

- Increased code share opportunities;
- Controlled system to share audit results
- IATA quality assurance

IATA oversees the accreditation of Audit Organizations and Endorsed Training Organizations, ensures continuous development of the IOSA Standards and Recommended Practices and manages the central database of IOSA Audit Reports. IATA also implements effective quality assurance to ensure overall program standardization and ensures that the program is   meeting airline needs as effectively as possible.

Successful completion of an IOSA will result in addition to the IOSA registry. A list of all IOSA registered airlines is available   at [www.iata.org/registry.]()

How does this affect an application for IATA membership?

An airline must be on the IOSA registry *before* IATA Membership can be approved. As all documentation needs to be as up   to date as possible, submission of membership applications is not recommended until the IOSA process is well underway.

- Airlines that are not on the IOSA registry and have not scheduled an audit are requested *not* to submit a membership application at this time. Further information on IOSA is available at [www.iata.org/iosa]() or by contacting   IATA's IOSA team at [iosa@iata.org.]()

- Airlines that are not on the IOSA registry but have scheduled an audit are requested to wait until the audit is closed or nearing closure before submitting a membership application. Following audit closure, the report will undergo IATA's Quality Control (QC) procedure which may take several weeks. An application can be submitted and prepared at the same time to coincide with IOSA registration.

- Airlines that are already on the IOSA registry, have closed an audit or the audit is nearing closure can submit the membership application. Please contact airlinemembership@iata.org to request an application form.

Administrative Review

The application form should be completed and returned with the documents listed below. Documents not in English should be provided with a certified translation:

☐ A copy of the Air Operator's Certificate (AOC), together with the Operational Specifications issued by the State of Registry.

☐ A copy of the Certificate of Registration or Business License with appropriate authority in the country of registration.

☐ Traffic statistics for the preceding two years (to calculate the annual dues applicable).

☐ If the applicant does not participate in the IATA Settlement Systems (ISS) (ICH/BSP/CASS) it will need to provide an Independent Auditor's report related to the most recent Financial Statements for the applicant airline (not more than 15 months old). These must be certified by a chartered or public accountant. For new airlines, a business plan prepared by a chartered or public account is acceptable.

Payment of Fees and Dues

– Once the application form and all required documents are received and accepted, the membership office will advise the annual dues applicable and send an invoice to the applicant airline for payment. For ICH participants, invoices will be prepared for ICH settlement and submitted automatically. All other applicants should pay via bank transfer within 30 days of the date on the invoice.

– Airline's joining after the following year's annual dues for existing members have been calculated (usually mid-November) will also be invoiced for the following year's dues. All fees and dues must be fully paid before membership can be approved.

– Once all admission criteria have been met, the Membership Office submits the application for approval. All applications are subject to approval by the Director General upon the IATA Board of Governors delegation.

Membership dues summary:

Annual Membership Dues:		
Minimum fixed fee (applicable to all IATA members) *plus* **Variable dues assessment:**	11,250	Minimum fixed fee for 2024.
	Calculated from traffic statistics (RTKM's) provided in the application form.	Amount will be calculated and added to the fixed fee above. Total dues are pro-rated to month of entry in the year of entry. For subsequent years the full